



SAFETY FLASH: CREW CHANGE

GOOD PRACTICE

- ✔ Make clear arrangements regarding the location of the crew change.
- ✔ Pay attention when choosing the location, whether cars can be exchanged, and which other materials can transferred on or off board.
- ✔ Report the arriving and departing crew at the terminal (if required).
- ✔ Ensure a safe transfer and help each other with the transfer of items to and from barge and car.
- ✔ Use a crew change form to hand over the barge to the next crew. This gives them a clear picture of the current status of the barge.
- ✔ Mention the status of trip, maintenance, repairs, inventory, planned visits or any visitors (mechanics) and any other detail when handing over the barge.
- ✔ Wear PPE (Personal Protective Equipment) during the crew change. Safety does not end after the end of the working week.
- ✔ Take care of the accommodation. Clean and tidy up.



Terminal rules often differ per terminal. For example, the speed that can be driven and whether or not a crew change can take place. These rules are always available at the gate and often online too. Following these rules prevents problems and contributes to the safety.



BAD PRACTICE

- ✘ Not wearing PPE.
- ✘ Not abiding the terminal rules.
- ✘ Not (fully) registering the crew which causes unnecessary waiting times.
- ✘ Not communicating clearly about the current status of the barge, which makes it easy to forget about work or to do them twice.
- ✘ Leaving the accommodation messy or dirty.

ACTION QUESTIONS:

- Do we have a crew change form? How do we fill this out?
- How do we know which terminal rules are applicable?
- Which subjects about the barge status do we need to discuss?